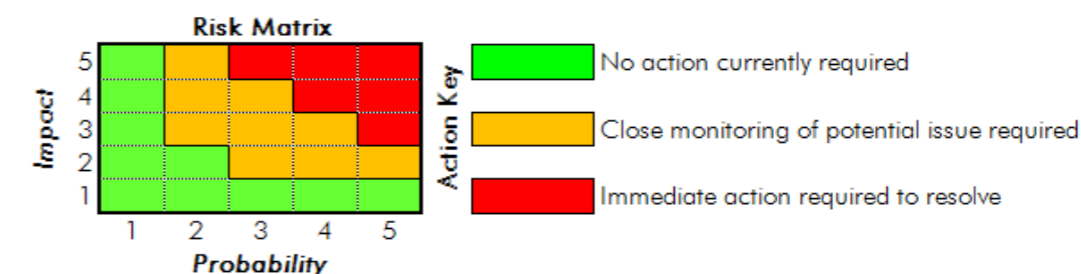


# Southern Carriage Driving Club

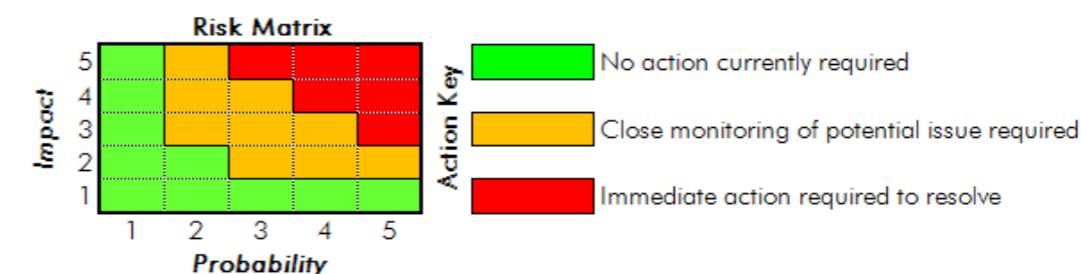
<b>Event</b>	Wessex Region Indoor League (Qualifiers), Sparsholt Equestrian Centre, Sparsholt College, Westley Lane, Sparsholt, SO21 2NF	<b>Rev</b>	0
		<b>Date</b>	23rd Feb 2020
	<b>Prepared by</b>		Clare Holland, Safety Officer



Ref	Identified Risk		Initial Assessment			Mitigation/Control Measures to be implemented	Post-Mitigation Assessment		
	Element/Process/Activity (Hazard)	Consequence / Effect(s)	Probability	Impact	Action Level		Probability	Impact	Action Level
<b>1.0</b>	<b>Access, Egress &amp; Vehicle Movement</b>								
1.1	Access to the event site via private driveway off main road. Access to hard standing car park through open gates.	Vehicle incidents - impacts with other vehicles on road, driveway and/or in car park. Vehicular damage and/or injuries. Vehicles missing turn, missing gateway Congestion.	2	5	10	Adequate width of gate given expected vehicle types (horseboxes, 4x4 with trailer, etc). Competitors to take care when turning and driving into event, and at all times on Sparsholt property - local speed limits in force and to be obeyed.	1	5	5
1.2	Ground conditions at entranceway into the event - all hard standing/asphalt	Slips, Trips, Falls, with personal first aid injury.	2	2	4	Competitors to take care and proceed with caution particularly if onerous weather conditions or conditions underfoot.	1	2	2
1.3	Mixing of vehicles and competitors/visitors at same entranceway and in same car parking area. Vehicles mixing with horses as walking to event.	Vehicles striking pedestrians, competitors, horses, carriages, general public, etc	2	5	10	Competitors to take care at all times on Sparsholt property - local speed limits in force and to be obeyed. Generally all persons onsite are horse aware and experienced in the movement of horses and vehicles in proximity to one another.	1	5	5
1.5	Emergency vehicles - movements at high speed around the grounds	Vehicle impact with pedestrians/general public. Vehicle impact with Participants and/or horses and/or carriages. Vehicle collision with obstacles.	1	5	5	Designated emergency access routes across event - single access point only, via main gate of main access road. Hazard lights and warning lights to be on at all times whilst moving. Event(s) to be halted if emergency vehicle moving across event site.	1	5	5
<b>2.0</b>	<b>Catering / Food Vendors / Trades</b>								
2.1	Provision of Hot and Cold foodstuffs and beverages.	Food poisoning/illness. Insect contamination of food.	2	3	6	Caterer to be certified and display Food Hygiene Certificate. Good standards of food hygiene to be maintained. Segregation of waste well away from vendors mobile catering unit. Experienced food vendors.	1	2	2
<b>3.0</b>	<b>Event Construction (Obstacles, etc)</b>								
3.1	Cones & obstacles courses	Cones or parts of obstacles becoming trapped in vehicle or horses foot in cone/obstacle causing panic and/or injury and/or damage to property	1	2	2	Cones are made of bendable plastic, obstacles are created or approved by an experienced course designers (Chris and Karen Laing are the course builders for all the Wessex events and are BC qualified) Driving horses are exposed to many potential hazards in their driving training so less likely to react negatively	1	2	2
<b>4.0</b>	<b>Facilities, Welfare</b>								
4.1	Movement of materials and equipment for the event - manual handling.	First aid injuries, back pain.	1	2	2	Equipment and materials to be separated up into smaller, lighter loads. Max load to not exceed 20Kg, carried at waist height. Persons experienced in carrying of the loads only. Assistance to be requested where loads are abnormally large and/or heavy (if mechanical movement can not be employed).	1	2	2

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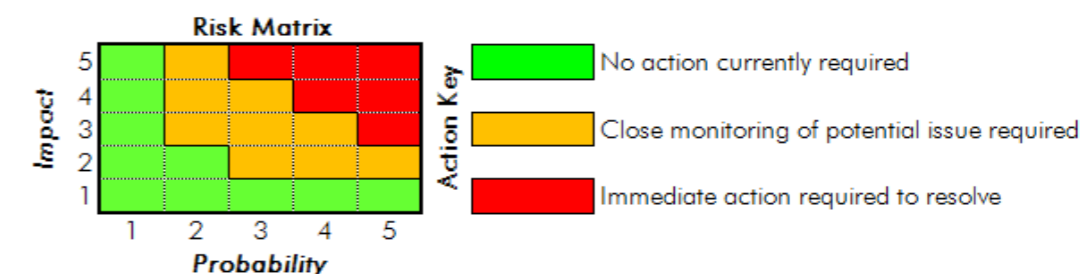
<b>Event</b>	Wessex Region Indoor League (Qualifiers), Sparsholt Equestrian Centre, Sparsholt College, Westley Lane, Sparsholt, SO21 2NF	<b>Rev</b>	0
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4.2	WCs - provided onsite by centre owners	Lack of hygiene products, lack of suitable hand washing facilities - spread of germs.	1	1	1	Event is College, which services hundreds of students. Welfare facilities will naturally be maintained by the College to suit. WC to be inspected prior event commencing to ensure suitable provision of toilet paper, waste bin and washing facilities with hot water. Immediate request for rectification to centre staff in the event of failings being identified.	1	1	1
4.3	Use of Centres electricity supply for club equipment (tannoy system).	Unsafe electrical supply, potential for short circuit, electrocution - first aid injuries upto death.	1	5	5	Centre to provide safe electricity supply (centre is registered and licensed business with own insurance, which would require safety certification to be in place in order to be valid). First Aider to be present at event. Equipment to be handled and used only by SCDC event organiser or nominated assistant. Club liability insurance.	1	5	5
<b>5.0</b>	<b>Inclement Weather</b>								
5.1	Visibility, Temperature, Wind, Snow	Slips, Trips, Falls, Collisions - injuries from first aid to minor.	1	3	3	Weather forecast reviewed. Weather conditions appear overcast with some moderate winds, generally mild temperatures, c.30% chance of a light shower. Part of event held indoors.	1	3	3
<b>6.0</b>	<b>Animals</b>								
6.1	Loose horse, stallions onsite (centres site or competitors animal), illness/contagion - loose on grounds, loose on roads	Aggression between horses. Animal death on road (collision with vehicles). Slips, Trips, Falls. First aid injuries to major injuries potential.	2	4	8	All horses to be led in minimum well fitted halter by competitors. Horses not to be left tied up, outside of horse vehicle, unsupervised. Presence of stallions to be made known to other competitors and event organiser(s). Stallions to be kept at suitable distances from mares at all times.	1	4	4
6.2	Loose dog	Dog attack, potential for first aid injuries or mauling requiring hospital treatment (horse or person).	1	3	3	Competitors to keep dogs on leads as a minimum, ideally to be retained in vehicles (if weather conditions permit).	1	3	3
<b>7.0</b>	<b>Fire</b>								
7.1	Fire in parking area from vehicles.	Vehicle damage, explosion, injuries to persons or animals ranging from first aid injuries to death.	2	5	10	Competitors and club members advised to carry suitable fire extinguishers in vehicles. Vehicles to be parked suitably apart - recommended 3mtr clearance minimum. Vehicles with animals not to be left unsupervised. Vehicle engines not to be left running. Competitors to keep general eye on events in car park. Alarm to be raised immediately upon a fire breaking out. Vendors own fire response/action plan to be followed. 999 Fire Brigade to be called.	2	3	6
<b>8.0</b>	<b>General Safety of Persons</b>								
8.1	Competitors acting/operating on own with no assistance, in car park area.	Potential for unspecified event to occur causing injury.	2	3	6	Any competitor unaccompanied to notify other competitors and/or organisers, so others are aware. Suggest competitors 'buddy up' so are accompanied at all times. Suggest competitors bring another person to event. Organiser (or nominated steward) to regularly check car park for competitors arriving, preparing for event and making their way to arena. Organiser (or nominated steward) to physically check car parking area should any competitor fail to present for their timeslot at the event.	1	3	3

# Southern Carriage Driving Club

<b>Event</b>	Wessex Region Indoor League (Qualifiers), Sparsholt Equestrian Centre, Sparsholt College, Westley Lane, Sparsholt, SO21 2NF	<b>Rev</b>	0
		<b>Date</b>	23rd Feb 2020
	<b>Prepared by</b>		Clare Holland, Safety Officer



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8.2	Any person onsite (competitor, etc) being bitten, kicked or trampled by horses.	Potential for physical injury resulting in first aid injuries to major injury requiring hospital treatment. Potential for property damage.	2	3	6	Horses to be under control and supervised at all times. Keeping non-horse experienced people at a suitable distance or closely supervised at all times. Children to be kept under control. Persons local to a horse known to have tendency to bite, etc; to be advised by competitor/horse handler of the issue and to be advised to stay suitable distance away.	1	3	3
8.3	General participation by competitors and assistants at the event.	Potential for injury resulting from contact with horses, tacking up, working within the indoor arena, being amongst other carriages and competitors and animals.	2	3	6	Competitors recommended to wear Body Protectors, Gloves, Driving/Riding Hats and suitable general clothing and suitable footwear.	2	2	4
9.0	<b>Competitors</b>								